

# Leading Governance: Practical Guidance and Essentials Tools for Chairs, Vice Chairs and Aspiring Chairs



The Governance Handbook states:

***The chair, with support from the vice chair, is responsible for ensuring the effective functioning of the board and has a vital role in setting the highest of expectations for professional standards of governance.***

As experienced Chairs of Governors, we strongly believe in providing training that gives you the knowledge, tools and examples to be effective governors. Our aim is to give you the confidence and tools to improve your governance as quickly and effectively as possible.

## Content

This comprehensive chair's programme supports chairs and aspiring chairs of governors to understand their role, giving them knowledge and tools to lead the governance team effectively. Delivered from a governance perspective, this programme also supports school leaders to understand the role of the board and to work effectively with their governing team.

On this programme, you will learn:

### Session 1

- The purpose of governance and the core functions
- The responsibilities of the chair
- Building effective relationships
- Recruitment, retention and development of the team
- Understanding the ingredients of school improvement
- Leading the strategic direction of your school or trust

### Session 2

- Leading monitoring
- Getting the right information to be effective
- How to hold to account
- Leading effective meetings
- Planning the governance teams work
- Governance team structures
- Your responsibilities as an employer

### Session 3

- Understanding your role in resource management and school effectiveness
- Oversight, scrutiny and monitoring of school finances
- How to manage risk
- Ensuring statutory compliance
- Reflecting on your impact

All delegates will receive an electronic copy of the presentation and supporting materials and resources to help them be more impactful in their role as chair, including example meeting planners and agendas, our monitoring plan and monitoring report template, checklists for monitoring the curriculum, example stakeholder survey questions, financial responsibilities checklist, example risk management plan and much more.

## Who should attend?

Anyone leading a governance team, whether in a standalone school, Multi Academy Trust, or local governing board should attend this training, including the Chair of Governors, Vice Chair of Governors and any aspiring chairs. This programme is also highly effective for School Leaders who wish to understand more about the role of the governing board and how to work more effectively with the members of it.

## Tutor

Rosemary Lovatt is an NLG and led National Leaders of Governance (NLGs) across the East of England and NE London for many

years. She is currently Vice Chair of a large multi academy trust. She is an experienced governance tutor, chair and trustee who has supported boards across England and has trained thousands of governors and trustees. For many years, Rosemary delivered the DfE's Chairs Leadership Programme.

### **Logistics and Booking**

Please complete your online booking by selecting the 'BOOK' link next to the date wish to attend from the grid below and using the 'BOOK' link. If the 'BOOK' link is not visible, please let us know you are interested in the next available date by selecting the 'ENQUIRE' button below.

If you have any difficulties, please contact Melanie Jones, Billericay Teaching Alliance Administrator. Email:

[mjones@billericayschool.com](mailto:mjones@billericayschool.com) Tel: 01277 314420

### **About our training**

As experienced Chairs of Governors we strongly believe in providing training that gives you the knowledge, tools and examples to be effective governors. Our aim is to give you the confidence and tools to improve your governance as quickly and effectively as possible.

### **About NLGs**

National Leaders of Governance (NLGs) are experienced chairs of governing boards. All NLGs have been through a rigorous designation process to demonstrate they have the skills, experience and attributes to be a National Leader of Governance. All NLGs are either actively chairing standalone schools or academies, local governing boards or multi academy trust (MAT) trust boards or have done so within the last five years.

### **What people say about our training**

*'The best governor training I have ever attended'*

*'Inspiring! Thank you! I now feel confident to be a more strategic governor'*

*'At last, training that provides the tools, examples and checklists to help us do the job'*

### **Becoming a Member of the Billericay Teaching Alliance**

For further information on the benefits of being a member please visit

<http://www.billericayteachingalliance.com/ta-membership/>

### **Other Governance Training**

We provide a range of Governance training for your school, (full packages, bespoke sessions or pay as you go public courses).

Please visit <https://www.billericayteachingalliance.com/cpd-courses-and-bookings/governance-training-and-conferences/>

### **Logistics**

**Course Dates:** 03-11-2022, 17-11-2022, 01-12-2022

**Venue:** Trainer led via Zoom

**Times:** 18:30 - 20:30

**Price:** £235.00 or £212.00 for TSA Members